



AGENDA

Date: January 9, 2019
Time: Business Meeting: 1:00 pm – 2:00 pm
Working Meeting: 2:00 pm – 3:30 pm
Location: Sacramento County Office of Education, Mather Room
10474 Mather Blvd., Mather CA. 95655

BUSINESS MEETING

1. Welcome and Introductions
2. Approval of January 9, 2019 Agenda
3. Approval of December 5, 2018 CAERC Meeting Minutes
4. Adult Education Program Updates and Deliverables
 - 4.1. Consortium-level deadline to expend Data and Accountability Funds by December 31, 2018
 - 4.2. Consortium-level deadline to expend Fund C [Adult Education Program funds for 2017-18] by December 31, 2018, reports due February 1, 2019
 - 4.3. Consortium-level deadline: Member expense reports for quarter 2 due February 1, 2019
 - 4.4. 2017-18 Program and Expenditure Data by Program Area due February 15, 2019
 - 4.5. Consortium Fiscal Allocation Declaration for 2019-20 due May 2, 2019
 - 4.6. 3-year strategic plan and evaluation report due June 7, 2019
5. Workgroup/Subcommittee Updates
 - 5.1. Marketing & Outreach Subcommittee
 - 5.2. Director's Workgroup
 - 5.3. Transition Specialists Workgroup
 - 5.4. Data & Accountability Workgroup
 - 5.5. Curriculum Alignment Workgroups
6. Professional Development

7. Network Meetings

8. Director's Report

9. Upcoming Meetings and Events

- EL Civics North at Charles A. Jones, February 1, 2019, Sacramento
- California Adult Education Administrators Association [CAEAA] Conference, February 7-8, 2019, Sacramento
- OTAN's Technology and Distance Learning Symposium, March 2, 2019, Hacienda La Puente Adult Education
- Coalition on Adult Basic Education [COABE] Conference, March 31-April 3 2019, New Orleans, LA
- California Community College Association For Occupational Education [CCCAOE] Spring Conference, April 3-5, 2019, Sacramento
- California Council on Adult Education [CCAEE] Conference, April 25-27, 2019, San Diego
- AEP TAP Webinars:
 - ✓ Reporting 17-18 Hours of Instruction and Operational Costs by Fund Source, Friday, January 11, 2019, 1:30 pm-2:30 pm
 - ✓ Pre-Planning Guidance and Self-Assessment Tool, Tuesday, January 15, 2019, 1:00 pm-2:00 pm
 - ✓ Community Asset Mapping Based on the 3-Year Planning Process, Tuesday, January 22, 2019, 1:00 pm-2:00 pm
 - ✓ 3-Year Planning – where do we go next? Tuesday, January 29, 2019, 1:00 pm-2:00 pm

10. Other Items for Discussion or Distribution

11. Public Comment

12. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm

3-year planning: The Consortium Program Quality Self-Assessment Tool