



## AGENDA

Date: May 8, 2019  
Time: Business Meeting: 1:00 pm – 2:00 pm  
Working Meeting: 2:00 pm – 3:30 pm  
Location: Sacramento County Office of Education, Mather Room  
10474 Mather Blvd. Mather, CA 95655

### BUSINESS MEETING

1. Welcome and Introductions
2. Approval of May 8, 2019 Agenda
3. Approval of April 3, 2019 CAERC Meeting Minutes
4. California Adult Education Program Updates and Deliverables
  - 4.1. Consortium Fiscal Allocation Declaration for 2019-20 due May 2, 2019
  - 4.2. 17/18 and 18/19 Member Expense Report in NOVA (Q3) due June 1, 2019
  - 4.3. 3-year strategic plan and evaluation report due June 7, 2019
  - 4.4. 17/18 and 18/19 Member Expense Report certified by Consortia in NOVA (Q3) due June 30, 2019
  - 4.5. Student Data due in TOPSPro (Q4) FINAL due August 1, 2019
  - 4.6. Annual Plan for 2020-21 in NOVA due August 15, 2019
  - 4.7. 17/18 and 18/19 Member Expense Report in NOVA (Q4) due September 1, 2019
  - 4.8. July 1, 2018 to June 30, 2019 expenses by program area (estimates only) in NOVA due September 1, 2019
  - 4.9. 17/18 and 18/19 Member Expense Report certified by Consortia in NOVA (Q4) due September 1, 2019
  - 4.10. 19/20 Member Program Year Budget and Work Plan in NOVA due September 30, 2019
5. Select Topics
  - 5.1. Leadership Oversight Panel
  - 5.2. Sharing our work with stakeholders
6. Upcoming Meetings and Events

- California and Nevada Teachers of English to Speakers of Other Languages [CATESOL] Northern Regional Conference, May 11, 2019, Santa Rosa
- Comprehensive Adult Student Assessment Systems [CASAS] Summer Institute, June 11-13, 2019, Anaheim
- CAEP Agency Performance and Persistence Face to Face training, Thursday, June 20, 2019, 1:00 pm-3:30 pm, Sacramento County Office of Education
- 2019 ProLiteracy Conference on Adult Education, September 25-28, 2019, San Diego
- CATESOL Annual Conference, October 3-6, 2019, San Jose
- CAEP Summit, October 29-30, 2019, Garden Grove
- CAEP TAP Webinars:
  - 9 Ways to Help Students Persist, Wednesday, May 8, 2019, 3:30 pm-4:30 pm
  - Census 2020: Making Half a Million Jobs Count, Friday, May 10, 2019 12:00 pm-1:00 pm
  - Google: More Innovative Ideas for Collaboration, Tuesday, May 21, 2019, 12:00 pm-1:00 pm
  - Planning Mindset, Wednesday, June 5, 2019, 12:00 pm-1:00 pm

## 7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Thursday, May 9	1:00-3:30	Data & Accountability Meeting	SCOE, DPMEC, Room C
Friday, May 10	10:00-3:00	CAERC Partner Engagement Event	Los Rios CCD Workforce & Economic Development Office, 1410 Ethan Way, Sacramento, CA 95825
<del>Friday, May 10</del>	<del>2:30-4:00</del>	<del>Director's Workgroup Meeting</del>	cancelled
Tuesday, May 14	10:00-3:00	Asset Map Data Entry Training	SCOE, DPMEC, Computer Lab
Wednesday, June 5	1:00-2:00	Monthly Consortium Business Meeting	SCOE, DPMEC, Mather Room
Wednesday, June 5	2:00-3:30	Monthly Consortium Working Meeting	SCOE, DPMEC, Mather Room
Thursday, June 6	1:00-3:30	Data & Accountability Meeting	SCOE, DPMEC, Computer Lab
Friday, June 7	10:00-12:00	Marketing and Outreach Subcommittee Meeting	SCOE, DMEC, Room A
Friday, June 21	2:30-4:00	Director's Workgroup Meeting	SCOE, DPMEC, Mather Room

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

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WORKING MEETING, 2:00 pm – 3:30 pm

Operationalizing the 3-year plan into the Annual Plan for 2019-20