



AGENDA

Date: August 7, 2019
Time: Business Meeting: 1:00 pm – 2:00 pm
Working Meeting: 2:00 pm – 3:30 pm
Location: Sacramento County Office of Education, Board Room
10474 Mather Blvd. Mather, CA 95655

BUSINESS MEETING

1. Welcome and Introductions
2. Approval of August 7, 2019 Agenda
3. Approval of June 5, 2019 CAERC Meeting Minutes
4. California Adult Education Program Updates and Deliverables
 - 4.1 MOUs and Award Letters for 19/20, CAERC Fund E
 - 4.2 Aug 1 Student Data (Q4) in TOPSPro
 - 4.3 Aug 15 Annual Plan for 2019-20 certified in NOVA
 - 4.4 Sep 1 17/18 and 18/19 Member Expense Report (Q4) submitted by members in NOVA
 - 4.5 Sep 30 17/18 and 18/19 Member Expense Report (Q4) certified by Consortium in NOVA
 - 4.6 Sep 1 July 1, 2018 to June 30, 2019 expenses by program area (estimates only) in NOVA
 - 4.7 Sep 30 19/20 Member Program Year Budget and Work Plan submitted by members in NOVA
 - 4.8 Oct 30 19/20 Member Program Year Budget and Work Plan certified by Consortium in NOVA
 - 4.9 Oct 30 Student Data (Q1) in TOPSPro
5. Select Topics
 - 5.1. Preliminary CAERC data for 2018-19
 - 5.2. Developing Fact Sheets
6. Upcoming Meetings and Events
 - 2019 ProLiteracy Conference on Adult Education, September 25-28, 2019, San Diego
 - California Department of Education, Adult Education Office Orientation for New Administrators in WIOA Title II/AEFLA programs, September 30, 2019

- CATESOL Annual Conference, October 3-6, 2019, San Jose
- CAEP Data and Accountability Road Show, Thursday, October 10, 2019, 9:00 am to 12:00 pm, SCOE, Mather Room
- CCCAOE Fall Conference, October 16-18, 2019, Rancho Mirage
- CAEP Summit, October 29-30, 2019, Garden Grove
- ACSA Leadership Summit, November 7-9, 2019, San Francisco
- CAEP TAP Webinars:
 - ✓ Annual Plan Submission and More, Wednesday, August 9, 2019, 12:00 pm-1:00 pm

7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Fri, Aug 9	1:00-2:30	CAERC Budget Meeting	SCOE, DPMEC, Board Room
Fri, Aug 9	2:30-4:00	Director's Workgroup Meeting	SCOE, DPMEC, Board Room
Wed, Sep 4	1:00-2:00	Monthly Consortium Business Meeting	SCOE, DPMEC, Mather Room
Wed, Sep 4	2:00-3:30	Monthly Consortium Working Meeting	SCOE, DPMEC, Mather Room
Fri, Sept 6	1:00-2:30	CAERC Marketing and Outreach Meeting	SCOE, DPMEC, Board Room
Fri, Sept 6	2:30-4:00	Director's Workgroup Meeting	SCOE, DPMEC, Board Room
Thu, Sep 19	1:00-3:30	CAERC Data and Accountability Workgroup Meeting	SCOE, DPMEC, Library Meeting Room

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm

Presentations and Discussion:

- CAEP changes for 2019-20 – Summary
- CENSUS 2020: Can CAERC prepare Adult Education learners to work as CENSUS Enumerators?