



Capital Adult Education Regional Consortium

Meeting Minutes

June 3, 2015

➤ **Members & Partners Present:**

Alejandro Ramos, Principal, Washington USD
Alyson Collier, Program Coordinator, Center Joint USD
Blair Roy, Project Specialist, OTAN
Branka Marceta, Coordinator, OTAN
Brian Broadway, Business and Community Liaison, Sacramento Job Corps
Butch Wagner, Principal, Amador COE
Charlie Linebarger, Principal, Folsom Cordova USD
Chris Nelson, CDE
Chistian Osmena, CA Department of Finance
Connie Lee, CAERC Director, Sacramento COE
David Publicover, Executive Director, El Dorado COE
David Williams, Dean of Language & Literatures, Folsom Lake College
Denyse Curtright, California Department of Developmental Services
Duane Leonard, Professor, Sacramento City College
Gary Sutherland, Principal II, El Dorado COE
Grace Sauser, Principal, Davis Joint USD
Holly Clark, CAERC Administrative Assistant, Sacramento COE
Dr. Jamey Nye, Associate Vice Chancellor of Instruction, Los Rios Community College District
Jan Hake, North Central Adult Education Consortium
Jennifer Barrett, Elk Grove USD
John Fleischman, CAERC Co-Chair, Assistant Superintendent, Sacramento COE
Dr. Joyce Hinkson, Director, Outreach and Technical Assistance Network
Julia Jolly, Associate Vice President General Education, Sacramento City College
Karen Malkiewicz, Principal, Elk Grove USD
Keith Nezaam, CA Department of Finance
Ken Vanderford, Adult Education Administrator, Natomas USD
Lori Perez, Coordinator of College and Career Readiness and Transitions, Yolo COE
Lucille Ramirez, California Human Development
Lynn Bartlett, Principal, Sunrise Tech Center, San Juan USD
Margo Sterling, President, Sacramento ESL Program
Marla Miller, Director, Twin Rivers USD
Marianne Fedele-McLeod, CALPRO
Dr. Matt Perry, Assistant Superintendent, CRANE
Maysua Chervunkong, Workforce Development Analyst, SETA
Mia Funk, Director, Career Technical Education, San Juan USD
Neil Kelly, AB 86, CA Community Colleges Chancellor's Office
Patricia Oliva, Elk Grove USD
Renee Collins, Director of CTE, Washington USD
Dr. Sue Lorimer, CAERC Co-Chair, Vice Chancellor, Education and Technology, Los Rios Community College District
Dr. Susan Lytle Gilmore, Director, Adult Education, Sacramento City USD
Wilda Benamati, California Department of Developmental Services

- **Welcome:** Sue Lorimer, Ed.D., Vice Chancellor of Education and Technology
John Fleischman, Assistant Superintendent of Technology Services

The Governor's May Revise Budget stated that County Offices of Education are eligible for Consortium memberships. The El Dorado County Office of Education and the Sacramento County Office of Education both submitted *Letters of Intent to Participate*. As such, they are now officially designated as members of CAERC.

Members and Partners introduced themselves and were welcomed by Sue L.

- **Approval of April 17, 2015 Meeting Minutes**

- Minutes from the April 17, 2015 Member/Partner Meeting were reviewed.
- On a motion by Sue Gilmore and seconded by Charlie Linebarger, the April minutes were approved. Motion carried unanimously.
- Approved April 17th minutes will be posted on the CAERC website at www.capitaladulthood.org.

- **AB 86 and Legislative Updates and Information Items**

- *A Legislative Updates and Information Items* handout was distributed and reviewed.
- Governor's May Revision – May 14, 2015
 - Eliminate the Allocation Boards within each consortium.
 - Require more robust, but less frequent, planning (once every three years).
 - Provide greater funding certainty; solidifies Maintenance of Effort for 15-16 and beyond. MOE monetary decisions will be made by July 30, 2015. The remaining funds will be allocated to consortiums by October 30, 2015.
 - Integrate adult education programs and funding streams; Title II WIOA and Perkins funding will be distributed to the consortia.
- Department of Finance Trailer Bill – Block Grant Program Update – May 13, 2015
 - Allows consortia to decide if money is distributed by a local fiscal agent or an existing fiscal infrastructure.
 - Funding was included to ensure three additional positions for CDE to help with the process.
- Budget Conference Committee on AB 93 (2015-16 Budget Bill), Adult Education Block Grant – May 28, 2015 [Bullets #1 & 2 don't match the handout. Please check for accuracy.]
 - Senate adopted the Governor's proposal with placeholder trailer bill language to address the future role of the consortium and the timeline for provision of funds. The Senate also adopted \$49.5 million in one-time Proposition 98 funding to collect adult education and outcomes.
 - Assembly adopted the Governor's proposal with placeholder trailer bill language to modify the provision of funding in the 2015-16 fiscal year, reduce the role of the State Board of Education, and amend apprenticeship language.
- *An Adult Education: May Revision Overview* handout was distributed and reviewed.
 - Strengthens governance and accountability.
 - Consortia member representatives would be designated by their respective governing bodies.
 - More transparency, more documentation; open public meetings.
 - Integration of funding, including WIOA and Perkins allocations.
 - Consistent regional policies.

- Areas of concern: locks in individual provider funding levels and gives less flexibility to meet local needs, some details still missing such as specific program goals, effectiveness measures, etc.
- Recommendations: do not lock in provider funding levels, develop clear measures of effectiveness based on initial local performance reports, require notice of allocations, set deadline for adopting consistent adult education policies.

➤ **Selection of CAERC Fiscal Agent**

- Los Rios will continue to be the fiscal agent through the grant extension of 2014/2015 funds.
- In January, County Offices of Education were authorized as fiscal agents qualified to represent consortiums.
- Interested agencies submitted Letters of Interest.
- Sacramento County Office of Education (SCOE) was the only agency that submitted a Letter of Interest.
- SCOE's 2015-16 AB 86 Adult Education Fiscal Agent Proposal was distributed and reviewed.
- Ballots were distributed to all K-12 and Community College members present. Members voted and the ballots were tallied by Sue Lorimer.
- The Sacramento County Office of Education was elected as the Fiscal Agent by unanimous vote.

➤ **Planning for 2015-2016**

- A monthly meeting schedule including tentative summit dates was distributed.
- July's monthly meeting was moved to July 8, 2015 to avoid conflict with the July 4th holiday.
- A suggestion was made to cancel the July Member/Partner meeting. The suggestion will be taken into consideration. Block Grant updates and CAERC work will determine if the July 8, 2015 meeting date is kept.

➤ **Adult Education Panel**

- CAERC hosted an adult education panel. Panel members included; Neil Kelly – CCCC AB 86 Workgroup, Chris Nelson – California Department of Education, Christian Osmena – Department of Finance, Keith Nezaam – Department of Finance.