



Meeting Minutes October 5, 2022

➤ **Members:**

Angela Hatter, Sacramento City USD
Angela Rodriguez, Elk Grove USD
Brenda Avalos, Galt Joint Union HSD
Carla Slowiczek, CAERC/Sacramento COE
Casandra Keitges, Sacramento Public Library
Cindy Knoble, Folsom Cordova USD
David Rodriguez, Natomas USD
Grace Sauser, Davis Joint USD
Dr. Jamey Nye, Los Rios CCD
Joe Schallberger, Galt Joint Union HSD
Kelly Hunkins, Amador County USD
Kiu Chuong, CAERC/Sacramento COE
Michael Gillespie, El Dorado COE
Michelle McIntosh, Sacramento COE
Dr. Nancy Herota, CAERC/Sacramento COE
Patricia Black, CAERC/Sacramento COE
Patricia Oliva, CAERC/Sacramento COE
Renee John, Valley Vision
Rhonda Balmain, Folsom Cordova USD
Richard Judge, San Juan USD
Stephanie Groat, Washington USD
Dr. Sue Gilmore, Sacramento City USD

➤ **Welcome:** Patricia Oliva, CAERC Director

The meeting started at 1:02 pm. Patricia Oliva welcomed members and partners to the meeting. Roll call of members was taken. Ten voting members were present at time of roll call (Amador, Davis, Elk Grove, Folsom Cordova, Galt, Los Rios, Natomas, Sacramento City, San Juan, and Washington). El Dorado COE arrived after the roll call. Sacramento COE and Twin Rivers were unable to attend and submitted their votes electronically. This met the requirements of a quorum as stated in the Governance Plan. With a quorum established, CAERC business proceeded as usual.

Partners Sacramento Public Library, Sacramento COE, and Valley Vision were also present for the meeting.

➤ **Approval of October 5, 2022 Meeting Agenda**

- The agenda for the October 5, 2022, meeting was reviewed.

- On a motion by Sue Gilmore and seconded by David Rodriguez the October 5, 2022, agenda was approved (16 in favor, 0 against). [Sacramento COE and Twin Rivers submitted their vote electronically in favor of approving the minutes.]
- **Approval of September 7, 2022 Meeting Minutes**
- Minutes from the September 7, 2022, Consortium meeting were reviewed.
 - On a motion by Sue Gilmore and seconded by Kelly Hunkins, the September 7, 2022, minutes were approved (16 in favor, 0 against). [Sacramento COE and Twin Rivers submitted their vote electronically in favor of approving the minutes.]
 - Approved September 7, 2022, minutes will be posted on the CAERC website at www.caerc.org
- **California Adult Education Program Updates and Deliverables**
- October 30, 2022 – 22/23 Member Program Year Budget and Work Plan due in NOVA (Extended for 2022)
 - October 31, 2022 – Student Data Due in TOPSPro (Q1)
 - October 31, 2022 – Employment and Earnings Follow-up Survey
 - November 30, 2022 – 22/23 Member Program Year Budget and Work Plan Certified by Consortia in NOVA (Extended for 2022)
- **Select Topics**
- CalWORKs Survey Available Now – Due October 21, 2022**
- The [annual survey](#) is now available and due Friday, October 21st. CalWORKs service providers are required to report their data. Service providers that do not complete the survey will forfeit CalWORKs funding.
- WIOA 2022-23 Grant Award Notifications**
- The Workforce Innovation and Opportunity Act (WIOA) Title II: Adult Education Family Literacy Act (AEFLA) 2022-23 Funding Results have been approved and posted on the California Department of Education (CDE) website. Grant Award Notifications (GAN) are now available through the Adult Education Online Application and Reporting [website](#).
- Assembly Bill 1491 – Adult Education: Consortia: Carryover of Allocated Funds**
- Assembly bill 1491 was signed by Governor Newsom on September 25, 2022. The intent of this bill is to ensure, to the greatest extent possible, that each year funds allocated for adult education are spent on the students the funds are meant to serve. This bill becomes effective January 1, 2023 and changes the education code regarding the California Adult Education Program as follows:
 - Authorizes a consortium to reduce a member’s allocation based on the member having excessive carryover for at least 2 consecutive fiscal years beginning with the 2022-23 fiscal year.
 - The determination to reduce a member’s annual allocation based on excessive carryover shall be based on majority vote of its members.
 - A reduction based on excessive carryover shall be limited to no more than the amount of the member’s carryover.
 - In addition, the new law requires:
 - A consortium with carryover from one or more prior fiscal years exceeding 20% to submit a written expenditure plan with corrective actions to reduce the consortium’s carryover below 20%.

- The State Superintendent and the California Community College Chancellor to prescribe and assign technical assistance to the consortium to ensure that adequate adult education services are provided to the region in proportion to the region's available funding.

Member and Partner News, Updates, and Challenges

- San Juan posted their CBEST prep class last week and the class is already full and has a waiting list. They are having some troubles with their ESL classes and hope to have those issues fixed soon. The Creekside campus will still be closing in December, but it's unknown when or where they will reopen at this time.
- Folsom Cordova's ESL classes are completely full. Their high school diploma and equivalency classes still have open availability. Their phlebotomy class finally filled up and CTE classes are going well. Rhonda Balmain is hoping to revamp the high school diploma and equivalency classes next year. Angela Rodriguez and Grace Sauser are interested in collaborating on a high school diploma curriculum group within CAERC.
- Enrollment is increasing at Charles A. Jones. They've recently implemented onsite counselor meetings with the district and they're already seeing results and receiving invitations to do presentations at the high schools. They received financial aid approval for their manufacturing technician program.
- Amador has another bus driver training program starting in 2 weeks. It will be held in-person 3-days a week. They currently have 12 people enrolled and it's the fourth time this program has been offered. They plan to promote their ESL classes to try and increase their enrollment numbers.
- Galt started their culinary arts classes over the weekend. They had 19 students enrolled and 75% of them showed up. Their other programs have seen steady enrollment. ESL classes still has a waitlist and the waitlist for GED classes is slowly dwindling.
- Most of Elk Grove's classes are full. They still have some daytime classes with availability and are looking for a few new teachers. This year their night classes were opened up for in-person which has caused the campus to be busy and feeling like it's back to normal.
- Classes are steady at Natomas. They're in the process of holding interviews for their Spanish GED position and will hopefully be starting that class soon.
- El Dorado is ready to start their ESL programs up again. They found 2 teachers to teach part time in the evenings and possibly Saturday's. They still have 1 half time position open for their jail program.
- The Sacramento Public Library is starting more in-person programming. This may include in-person English conversation groups at some of the branches.
- Valley Vision is hosting a [Technology Regional Advisory Committee meeting](#) on Thursday, November 17, 2022 from 1:00pm to 3:00pm at SCOE. The topic is skills related to artificial intelligence and how they're being related across different sectors.

➤ **Upcoming Meetings and Events**

- CASAS: Assessment for Instruction Training, HyFlex/SCOE, October 21, 2022
- [CAEP TAP Summit](#), Virtual Event, October 25-28, 2022
- [ACSA Leadership Summit](#), In-Person in San Diego, November 3-5, 2022

➤ **Upcoming CAERC Meetings**

- Reviewing Annual Plan and Director's Workgroup, Friday, October 14, 2022, 9:00am – 11:00am, Online

- CAERC Data & Accountability Meeting, Thursday, October 20, 2022, 1:00pm – 3:00pm, HyFlex/SCOE Computer Lab
- CAERC Network of Transition Navigators Meeting, Friday, October 21, 2022, 9:30am – 11:30am, Folsom Cordova Adult School
- CAERC Business Meeting, Wednesday, November 2, 2022, 1:00pm – 2:00pm, Online
- CAERC Working Meeting, Wednesday, November 2, 2022, 2:00pm – 3:30pm, Online

➤ **Other Items for Discussion or Distribution**

- There were no items for discussion or distribution.

➤ **Public Comments**

- There were no public comments.

➤ **Adjournment**

- On a motion by Sue Gilmore and seconded by Angela Rodriguez, the October 5, 2022, consortium meeting adjourned at 1:45 p.m. (14 in favor, 0 against).