



Meeting Minutes February 1, 2023

➤ **Members:**

Angela Hatter, Sacramento City USD
Angela Rodriguez, Elk Grove USD
Brenda Avalos, Galt Joint Union HSD
Carey Buchanan, El Dorado COE
Carla Slowiczek, CAERC/Sacramento COE
Casandra Keitges, Sacramento Public Library
David Rodriguez, Natomas USD
Grace Sauser, Davis Joint USD
Dr. Jamey Nye, Los Rios CCD
Kelly Hunkins, Amador County USD
Kiu Chuong, CAERC/Sacramento COE
Laura McCrary, Futures Explored
Matt Strinden, San Juan USD
Michelle McIntosh, Sacramento COE
Michelle O’Camb, SETA
Dr. Nancy Herota, CAERC/Sacramento COE
Patricia Black, CAERC/Sacramento COE
Patricia Oliva, CAERC/Sacramento COE
Renee Collins, Sacramento COE
Renee John, Valley Vision
Rhonda Balmain, Folsom Cordova USD
Shirley Skadan-Smith, Alta CA Regional Center
Dr. Sue Gilmore, Sacramento City USD

➤ **Welcome:** Patricia Oliva, CAERC Director

The meeting started at 1:03 pm. Patricia Oliva welcomed members and partners to the meeting. Roll call of members was taken. Ten voting members were present at time of roll call (Davis, El Dorado COE, Elk Grove, Folsom Cordova, Galt, Los Rios, Natomas, Sacramento City, Sacramento COE, and San Juan). Amador arrived after the roll call and Twin Rivers and Washington were unable to attend and submitted their votes electronically. This met the requirements of a quorum as stated in the Governance Plan. With a quorum established, CAERC business proceeded as usual.

Partners Alta CA Regional Center, Futures Explored, Sacramento COE, Sacramento Public Library, and SETA were also present for the meeting.

➤ **Approval of February 1, 2023, Meeting Agenda**

- The agenda for the February 1, 2023, meeting was reviewed.

- On a motion by Sue Gilmore and seconded by David Rodriguez the February 1, 2023, agenda was approved (15 in favor, 0 against). [Twin Rivers and Washington submitted their vote electronically in favor of approving the agenda.]

➤ **Approval of December 7, 2022, Meeting Minutes**

- Minutes from the December 7, 2022, Consortium meeting were reviewed.
- On a motion by Sue Gilmore and seconded by Jamey Nye, the December 7, 2022, minutes were approved (15 in favor, 0 against). [Twin Rivers and Washington submitted their vote electronically in favor of approving the minutes.]
- Approved December 7, 2022, minutes will be posted on the CAERC website at www.caerc.org.

➤ **California Adult Education Program Updates and Deliverables**

- January 31, 2023 – Student Data Due in TOPSPRO (Q2)
- January 31, 2023 – Employment and Earnings Follow-Up Survey
- February 28, 2023 – Preliminary Allocations for 2022-23 and 2023-24 released by this date
- March 1, 2023 – 20/21, 21/22-, and 22/23-Member Expense Report due in NOVA (Q2)
- March 31, 2023 – 20/21, 21/22-, and 22/23-Member Expense Report certified by Consortia in NOVA (Q2)
- March 31, 2023 – End of Q3

➤ **Select Topics**

Governor’s January 2023-24 Budget Proposal

- The Governor recently published his proposed budget for 2023-24 on January 10th, as required by law. The proposed budget includes an 8.13% COLA for Adult Education, the same as LCFF. Considering the challenge of addressing such a large deficit, we are thankful to receive a COLA (proposed) equal to our K-12 districts.

LAO Report: Redesigning California’s Adult Education Funding Model

- There are a series of proposals in the report, but the one that stands out the most for adult education is funding allocation being based on attendance then gradually shift to a performance-based funding model versus having a certain amount designated to each agency. Also, in the report there is a possibility of allocating funding to support consortium activities. All of these are just recommendations and if any of them were to be implemented they would be done gradually over several years.

CAERC Infographics

- The Winter-Spring 2023 infographics are finished and have been posted on www.capitaladulthood.org. In putting them together it was noted that there is a shift to more in-person classes versus online classes only, which has been the trend in the last couple of years. The poster versions are currently being worked on and print requests will be sent out soon.

COABE – Out of State Conference

- The COABE conference is being held in Atlanta, GA this year and Patricia Oliva, Carla Slowiczek, and Kiu Chuong would like to attend.
- On a motion by Carey Buchanan and seconded by Brenda Avalos the out of state travel for COABE was approved (16 in favor, 0 against). [Twin Rivers and Washington submitted their vote electronically in favor of approving the COABE travel.]
- Due to the COABE conference overlapping with the April Business Meeting Patricia Oliva proposed that if we have no urgent business that needs to be handled, we cancel

this meeting, or if there is something that needs to be discussed this meeting is postponed to a little later in the month.

Member and Partner News, Updates, and Challenges

- Governor Newsom announced that the California COVID-19 state of emergency ends February 28, 2023. Once this expires the Brown Act will require that we meet in-person for our business meetings. There are some exceptions to this with allowances to attend via Zoom, but there are several requirements that need to be met to be in compliance. Due to this business meetings starting in March will be held in-person at SCOE.
- Carey Buchanan expressed her concern for herself and other smaller districts being able to attend these in-person meetings. Having to come back to these in-person meetings will be a hardship for her due to having various programs that she runs.
- Brenda Avalos from Galt has started to ask staff whether they plan on coming back for the 2023-24 school year and unfortunately, they will be losing two teachers. She's also spoken to their ESL teachers, and they feel like they should expand their program back to two nights a week instead of one night a week.
- Charles A. Jones has been doing lots of marketing to get their enrollment numbers up. They are still having a hard time with their IET manufacturing program and may need to make some changes to it if they can't get the enrollment numbers up.
- Renee John from Valley Vision shared that there will be a hybrid [Capital Region Advanced Manufacturing Industry Advisory](#) meeting on February 9, 2023. There is also a hybrid [Building A Community-Centered Clean Economy](#) meeting being held on February 13, 2023.
- Folsom Cordova is looking to increase their enrollment for their high school diploma and high school equivalency programs. They will also start a pre-apprenticeship program for the electrical field in March. This program is a free intensive 6-week program and it's being sponsored by SMUD. If the student finishes the 6-week program, they will receive a \$1000 stipend from SMUD. Their ESL classes are full in the morning and not in the evening, so they are still accepting students.
- San Juan's Pearson View GED Testing Center at the Sunrise Tech Center will be reopening on Friday, February 3, 2023.
- Dr. Herota shared that during a meeting with the public health officer she asked if the lifting of the California state of emergency any impact on the current public health order will have (quarantine, etc.), but it sounds like they are not anticipating any changes unless the CDC makes major changes.
- Patricia Oliva thanked Casandra Keitges and the Sacramento Public Library for hosting the Network of Transition Navigators last month.

➤ **Upcoming Meetings and Events**

- [CAEAA Conference](#), Virtual, February 3, 2023
- [OTAN's TDLS](#), In-Person and Virtual, March 3-4, 2023, Chula Vista
- [COABE Conference](#), In-Person, April 2-5, 2023, Atlanta, GA
- [CCA State Conference](#), In-Person, April 13-15, 2023, Oakland
- [CASAS Summer Institute](#), In-Person, June 12-15, 2023, Garden Grove
- CAEP Tap Webinars
 - √ [CAEP Accountability for 2022-23](#), February 8, 2023, 12:00pm – 1:30pm

➤ **Upcoming CAERC Meetings**

- Budget Meeting and Director's Workgroup, Friday, February 10, 2023, 9:00am – 11:00am, Online

- CAERC Data & Accountability Meeting, Thursday, February 16, 2023, 1:00pm – 3:00pm, Online
- CAERC Network of Transition Navigators Meeting, Friday, February 17, 2023, 9:30am – 11:30am, Online
- CAERC Business Meeting, Wednesday, March 1, 2023, 1:00pm – 2:00pm, Online
- CAERC Working Meeting, Wednesday, March 1, 2023, 2:00pm – 3:30pm, Online

➤ **Other Items for Discussion or Distribution**

- There were no items for discussion or distribution.

➤ **Public Comments**

- There were no public comments.

➤ **Adjournment**

- On a motion by Sue Gilmore and seconded by David Rodriguez, the February 1, 2023, consortium meeting adjourned at 1:57 p.m. (9 in favor, 0 against).