



AGENDA

Date: April 3, 2024
 Time: Business Meeting: 10:00 am – 11:00 am
 Working Meeting: 11:00 am – 12:30 pm
 Location: SCOE (10474 Mather Blvd, Mather, CA 95655), Board Room

BUSINESS MEETING

1. Welcome and Introductions
2. Approval of April 3, 2024 Agenda
3. Approval of February 7, 2024 Meeting Minutes
4. [California Adult Education Program Updates and Deliverables](#)

4.1	April 30	Student Data due in TOPSPro (Q3)
4.2	April 30	Employment and Earnings Follow Up Survey
4.3	May 2	CFAD for 2024-25 due in NOVA
4.4	June 1	22/23 and 23/24 Member Expense Report due in NOVA (Q3)
4.5	June 30	22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q3)
4.6	June 30	End of Q4

5. Select Topics
 - 5.1. Consortium Fiscal Administration Declaration (CFAD)
 - 5.2. Galt - Capital Outlay Request
 - 5.3. Co-Chair Update
 - 5.4. Member and Partner News, Updates, and Challenges
6. Upcoming Meetings and Events
 - [Managing CAEP Data in ASAP](#) - Training April 18, 2024 - SCOE
 - [CCCAOE Spring Conference 2024](#), April 23-26, 2024 – Sacramento
 - [CCA State](#), May 9-11, 2024 – Anaheim
 - [CASAS Summer Institute](#), June 17-20, 2024 – Orange County
 - [CAEP TAP Webinars](#)
 - ✓ [Overview: TOPSpro Enterprise](#), Thursday, April 25, 2024, 11:00am – 12:30pm
7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
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Fri, April 12	9:00am – 11:00am	Director’s Workgroup	SCOE, Board Room
Thu, April 18	10:00am - 3:00pm	Managing CAEP Date in ASAP	SCOE, Mather Room
Fri, April 19	9:30am – 11:30am	CAERC Network of Transition Navigators	Sunrise Tech Center
Thu, May 10	9:00am – 11:00am	Budget and Director’s Workgroup	Online
Thu, May 16	1:00pm – 3:00pm	Data & Accountability	SCOE, Room C
Fri, May 17	9:30am – 11:30am	CAERC Network of Transition Navigators	SCOE, Room B

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 11:00 pm – 12:30 pm

- Guided networking