



## AGENDA

Date: January 6, 2021  
Time: Business Meeting: 1:00 pm – 2:00 pm  
Working Meeting: 2:00 pm – 3:30 pm  
Location: online: <https://otan.zoom.us/j/95198116293>

### BUSINESS MEETING

1. Welcome and Introductions
2. Approval of January 6, 2021 Agenda
3. Approval of December 2, 2020 Meeting Minutes
4. California Adult Education Program Updates and Deliverables
  - 4.1 Dec 31 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q1)
  - 4.2 Jan 31 Student Data due in TOPSPro (Q2)
  - 4.3 Feb 28 Preliminary allocations for 2021-22 and 2022-23 released by this date.
  - 4.4 Feb 1 19/20 and 20/21 Member Expense Report due to CAERC (Q2)
  - 4.5 Mar 1 19/20 and 20/21 Member Expense Report due in NOVA (Q2)
  - 4.6 Mar 1 Close out of 18/19 Member Funds due in NOVA
  - 4.7 Mar 31 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q2)
  - 4.8 Mar 31 End of Q3
5. Select Topics
  - 5.1. Fact sheets: Galt Joint Union HSD Adult Education, Natomas USD Adult Education
  - 5.2. Updates from members and partners
6. Upcoming Meetings and Events
  - CAEAA Conference, virtual event, TBD, usually early February
  - OTAN's TDLS, virtual event, March 2-5, 2021
  - COABE Conference, March 21-24, 2021, virtual event
  - CCAE State Conference, April 19-23, 2021, virtual event
  - CASAS Summer Institute, virtual event, TBD, usually mid-June
7. Upcoming CAERC Meetings and Events

<b>Dates</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
Thu, Jan 14	1:00-3:30	CAERC Data & Accountability Meeting	online
Fri, Jan 15	1:00-2:30	CAERC Marketing and Outreach Meeting	online
Fri, Jan 15	2:30-4:00	Director's Workgroup Meeting	online
Fri, Jan 22	12:00-3:00	CALPRO Community of Practice: Success for All Learners through Equity	online
Wed, Feb 3	1:00-2:00	Monthly Consortium Business Meeting	online
Wed, Feb 3	2:00-3:30	Monthly Consortium Working Meeting	online
Fri, Feb 12	1:00-2:30	CAERC Budget Workgroup Meeting	online
Fri, Feb 12	2:30-4:00	Director's Workgroup Meeting	online
Thu, Feb 18	1:00-3:30	CAERC Data & Accountability Meeting	online
Fri, Feb 19	10:00-2:00	CAERC Network of Transition Navigators	online

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

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WORKING MEETING, 2:00 pm – 3:30 pm

Presentations and Discussion:

- Topic: Updates from Valley Vision, members and partners