



## AGENDA

Date: October 6, 2021  
Time: Business Meeting: 1:00 pm – 2:00 pm  
Working Meeting: 2:00 pm – 3:30 pm  
Location: <https://otan.zoom.us/j/98493668960>

### BUSINESS MEETING

1. Welcome and Introductions
2. Approval of October 6, 2021 Agenda
3. Approval of September 1, 2021 Meeting Minutes
4. California Adult Education Program Updates and Deliverables
  - 4.1 Oct 30 21/22 Member Program Year Budget and Work Plan certified by Consortia in NOVA
  - 4.2 Oct 31 Student data due in TOPSPro (Q1)
  - 4.3 Oct 31 Employment and Earnings Follow-up Survey
  - 4.4 Dec 1 July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
  - 4.5 Dec 1 19/20, 20/21, 21/22 Member Expense Report due in NOVA (Q1)
  - 4.6 Dec 31 19/20, 20/21, 21/22 Member Expense Report certified by Consortia in NOVA (Q1)
  - 4.7 Dec 31 End of Q2
  - 4.8 Jan 31 Student Data due in TOPSPro (Q2)
5. Select Topics
  - 5.1. Infographic Program Flyers
  - 5.2. Fact Sheets: Amador County USD Adult Education and Center JUSD Adult Education
  - 5.3. Los Rios-ARC Sustaining Community College Training Grant
  - 5.4. CAERC AE Teacher Vacancies  
<https://docs.google.com/document/d/1PNx7V6U-vB-RsX8jIKqJlEndqclPOzb9FeI7WiMi3pE/edit?usp=sharing>
  - 5.5. Scheduling Site Visits  
<https://calendly.com/caerc/sitevisit>
  - 5.6. Member news, updates, and questions
6. Upcoming Meetings and Events
  - CCCAOE Fall Conference, Virtual Event, October 12-14 and 19-21, 2021
  - CAEP TAP Summit, Virtual Event, October 26-28, 2021

- ACSA Leadership Summit, November 4-6, 2021, San Francisco

## 7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Fri, Oct 15	2:30-4:00	Director's Workgroup Meeting	Online
Thu, Oct 21	1:00-3:30	CAERC Data & Accountability Meeting	Online
Fri, Oct 22	10:00-2:00	CAERC Network of Transition Navigators	Online
Wed, Nov 3	1:00-2:00	Monthly Consortium Business Meeting	Online
Wed, Nov 3	2:00-3:30	Monthly Consortium Working Meeting	Online
Fri, Nov 12	1:00-2:30	WIOA Network Meeting	Online
Fri, Nov 12	2:30-4:00	Director's Workgroup Meeting	Online
Thu, Nov 18	1:00-3:30	CAERC Data & Accountability Meeting	Online
Fri, Nov 19	10:00-12:00	CAERC Network of Transition Navigators	Online

## 8. Other Items for Discussion or Distribution

## 9. Public Comment

## 10. Adjournment

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WORKING MEETING, 2:00 pm – 3:30 pm

Presentations and Discussion:

- SETA presentation by Michelle O'Camb
- Three-Year Plan CAEP Self-Assessment