



AGENDA

Date: February 3, 2021
Time: Business Meeting: 1:00 pm – 2:00 pm
Working Meeting: 2:00 pm – 3:30 pm
Location: online: <https://otan.zoom.us/j/95198116293>

BUSINESS MEETING

1. Welcome and Introductions
2. Approval of February 3, 2021 Agenda
3. Approval of January 6, 2021 Meeting Minutes
4. California Adult Education Program Updates and Deliverables
 - 4.1 Jan 31 Student Data due in TOPSPro (Q2)
 - 4.2 Feb 28 Preliminary allocations for 2021-22 and 2022-23 released by this date.
 - 4.3 Feb 1 19/20 and 20/21 Member Expense Report due to CAERC (Q2)
 - 4.4 Mar 1 19/20 and 20/21 Member Expense Report due in NOVA (Q2)
 - 4.5 Mar 1 Close out of 18/19 Member Funds due in NOVA
 - 4.6 Mar 31 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q2)
 - 4.7 Mar 31 End of Q3
 - 4.8 Apr 30 Student Data due in TOPSPro (Q3)
 - 4.9 May 2 CFADs for 2021-22 due in NOVA
5. Select Topics
 - 5.1. Fact sheets: Sacramento USD Adult Education, San Juan USD Adult Education
 - 5.2. Voting item: CAERC Shared Fiscal and Budget Policy
 - 5.3. Updates from members and partners
6. Upcoming Meetings and Events
 - CAEAA Conference, virtual event, February 4, 2021
 - OTAN's TDLS, virtual event, March 2-5, 2021
 - California Community College Association for Occupational Education, CCCAOE, Virtual Conference, March 3-5, 9-11, 16-18, 2021
 - COABE National Virtual Conference, March 18-19 & 22-24, 2021,

- CCAE State Conference, April 19-23, 2021, virtual event
- CASAS Summer Institute, virtual event, June 17-18 & 22-23, 2021
- CAEP TAP Webinars:
 - ✓ CAEP Update: Governor’s Budget & NOVA Close Out Certification for 2018-19, Friday, February 5, 2021, 12:00-1:00 pm

7. Upcoming CAERC Meetings and Events

| Dates | Time | Event | Location |
|-------------|------------|--|----------|
| Fri, Feb 12 | 1:00-2:30 | CAERC Budget Workgroup Meeting | online |
| Fri, Feb 12 | 2:30-4:00 | Director's Workgroup Meeting | online |
| Thu, Feb 18 | 1:00-3:30 | CAERC Data & Accountability Meeting | online |
| Fri, Feb 19 | 10:00-2:00 | CAERC Network of Transition Navigators | online |
| Wed, Mar 3 | 1:00-2:00 | Monthly Consortium Business Meeting | online |
| Wed, Mar 3 | 2:00-3:30 | Monthly Consortium Working Meeting | online |
| Fri, Mar 12 | 1:00-2:30 | CAERC Consortium Level Activities Planning | online |
| Fri, Mar 12 | 2:30-4:00 | Director's Workgroup Meeting | online |
| Thu, Mar 18 | 1:00-3:30 | CAERC Data & Accountability Meeting | online |
| Fri, Mar 26 | 10:00-2:00 | CAERC Network of Transition Navigators | online |

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm

Presentations and Discussion:

- Topic: Infographics to create and share about CAERC programs: academic, career education and high-school equivalency testing centers