



## AGENDA

Date: April 7, 2021  
Time: Business Meeting: 1:00 pm – 2:00 pm  
Working Meeting: 2:00 pm – 3:30 pm  
Location: online: <https://otan.zoom.us/j/95198116293>

### BUSINESS MEETING

1. Welcome and Introductions
2. Approval of April 7, 2021 Agenda
3. Approval of March 3, 2021 Meeting Minutes
4. California Adult Education Program Updates and Deliverables
  - 4.1 Apr 1 Student Data due in TOPSPro (Q3)
  - 4.2 May 2 CFADS for 2021-22 due in NOVA
  - 4.3 Jun 1 19/20 and 20/21 Member Expense Report due in NOVA (Q3)
  - 4.4 Jun 30 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)
  - 4.5 Jun 30 End of Q4
  - 4.6 Aug 1 Student Data due in TOPSPro (Q4)
  - 4.7 Aug 15 Annual Plan for 2021-22 due in NOVA
5. Select Topics
  - 5.1. Fact sheet for CAERC 2019-20
  - 5.2. Consortium Fiscal Administration Declaration
  - 5.3. Re-opening plans
6. Upcoming Meetings and Events
  - CCAE State Conference, April 19-23, 2021, virtual event
  - CASAS Summer Institute, virtual event, June 17-18 & 22-23, 2021
  - CAEP TAP Webinars:
    - ✓ Introduction to CAEP State Priorities, Wednesday, April 7, 2021, 12:00-1:00 pm
    - ✓ Transition PLC, Thursday, April 8, 2021, 10:00-11:00 am
    - ✓ Immigrant Integration PLC, Thursday, April 15, 2021, 10:00-11:00 am

- ✓ What's NonCredit Coding Got to Do with It: Getting the Most Out of Your Data, Tuesday, April 20, 2021, 12:00-1:00 pm
- ✓ Get Ready for AEP 2021: New Features and Updates to the Adult Education Pipeline Dashboard, Tuesday, April 27, 2021, 12:00-1:00 pm
- ✓ Understanding and Using Adult Education Pipeline (AEP) Dashboard for Continuous Improvement, Friday, April 30, 2021, 12:00-1:00 pm
- ✓ Three-year Consortium Planning Using the AEP Dashboard, Wednesday, May 5, 2021, 1:00-2:30 pm
- ✓ Why Do My Data Reports Look Different: AEP Dashboard and CASAS TOPSpro Enterprise, Wednesday, May 12, 2021, 1:00-2:00 pm
- ✓ What's it all About: CB 21, NRS Educational Functioning Levels, and Curriculum Alignment, Wednesday, May 19, 2021, 1:00-2:30 pm

## 7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Thu, Apr 15	1:00-3:30	CAERC Data & Accountability Meeting	online
Fri, Apr 16	1:00-2:30	CAERC WIOA Title II/AEFLA Networking Meeting	online
Fri, Apr 16	2:30-4:00	Director's Workgroup Meeting	online
Fri, Apr 23	9:00-12:00	CALPRO Community of Practice: Success for All Learners through Equity	online
Wed, May 5	1:00-2:00	Monthly Consortium Business Meeting	online
Wed, May 5	2:00-3:30	Monthly Consortium Working Meeting	online
Fri, May 14	1:00-2:30	CAERC Budget Meeting	online
Fri, May 14	2:30-4:00	Director's Workgroup Meeting	online
Thu, May 20	1:00-3:30	CAERC Data & Accountability Meeting	online
Fri, May 21	10:00-2:00	CAERC Network of Transition Navigators	online

## 8. Other Items for Discussion or Distribution

## 9. Public Comment

## 10. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm

Presentations and Discussion:

- Topic: Serving Refugees and Special Immigrant Visa Holders in our region