



AGENDA

Date: August 11, 2021  
 Time: Business Meeting: 1:00 pm – 2:00 pm  
 Working Meeting: 2:00 pm – 3:30 pm  
 Location: <https://otan.zoom.us/j/98493668960>

BUSINESS MEETING

1. Welcome and Introductions
2. Approval of August 11, 2021 Agenda
3. Approval of June 2, 2021 Meeting Minutes
4. California Adult Education Program Updates and Deliverables

4.1	June 1	19/20 and 20/21 Member Expense Report due in NOVA (Q3)
4.2	June 30	19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)
4.3	June 30	End of Q4
4.4	Aug 1	Student Data due in TOPSPro (Q4) FINAL
4.5	Aug 15	Annual Plan for 2021-22 due in NOVA
4.6	Sept 1	19/20 Member Expense Report due in NOVA (Q4)
4.7	Sept 1	July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (estimates only) in NOVA
4.8	Sept 30	19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4)
4.9	Sept 30	21/22 Member Program Year Budget and Work Plan due in NOVA
4.10	Sept 30	End of Q1
4.11	Dec 1	July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium

5. Select Topics
  - 5.1. Fund G MOUs
  - 5.2. Annual Plan to be approved in NOVA

5.3. Allocation amendment 1 to reflect 4.05% COLA

5.4. Allocation amendment 2 to opt-in or opt-out of one-time unallocated Consortium level funds

5.5. Back to School (return dates, etc.)

6. Upcoming Meetings and Events

- CAEP Directors' Event, Virtual Event, September 20-24, 2021
- CAEP Summit, Virtual Event, October 26-28, 2021
- CAEP TAP Webinars:
  - ✓ CAEP Program Area Report Results for 2019-20, Friday, August 13, 2021, 12:00 PM
  - ✓ New! NOVA Consortium Monitoring Dashboard and Reports, Friday, August 20, 2021, 12:00 PM

7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Fri, Aug 13	1:00-2:30	CAERC Budget Meeting	Online
Fri, Aug 13	2:30-4:00	Director's Workgroup Meeting	Online
Fri, Aug 20	10:00-2:00	CAERC Network of Transition Navigators	Online
Wed, Sept 1	1:00-2:00	Monthly Consortium Business Meeting	Online
Wed, Sept 1	2:00-3:30	Monthly Consortium Working Meeting	Online
Fri, Sept 10	1:00-2:30	Marketing & Outreach Meeting	Online
Fri, Sept 10	2:30-4:00	Director's Workgroup Meeting	Online
Thu, Sept 16	1:00-3:30	CAERC Data & Accountability Meeting	Online
Fri, Sept 17	10:00-12:00	CAERC Network of Transition Navigators	Online

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

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WORKING MEETING, 2:00 pm – 3:30 pm

Presentations and Discussion:

- CAERC Partner, Food Bank
- Reviewing the calendar, contacts, and general assurances