

AGENDA



Capital Adult Education Regional Consortium

Date: September 1, 2021
Time: Business Meeting: 1:00 pm – 2:00 pm
Working Meeting: 2:00 pm – 3:30 pm
Location: <https://otan.zoom.us/j/98493668960>

BUSINESS MEETING

1. Welcome and Introductions
2. Approval of September 1, 2021 Agenda
3. Approval of August 11, 2021 Meeting Minutes
4. California Adult Education Program Updates and Deliverables
 - 4.1 Sept 1 19/20 Member Expense Report due in NOVA (Q4)
 - 4.2 Sept 1 July 1, 2020 to June 30, 2021 expenses by program area due (estimates only) in NOVA
 - 4.3 Sept 30 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4)
 - 4.4 Sept 30 21/20 Member Program Year Budget and Work Plan due in NOVA
 - 4.5 Sept 30 End of Q1
 - 4.6 Oct 30 21/22 Member Program Year Budget and Work Plan certified by Consortia in NOVA
 - 4.7 Oct 31 Student data due in TOPSPRO (Q1)
 - 4.8 Dec 1 July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
 - 4.9 Dec 1 19/20, 20/21, 21/22 Member Expense Report due in NOVA (Q1)
 - 4.10 Dec 31 19/20, 20/21, 21/22 Member Expense Report certified by Consortia in NOVA (Q1)
 - 4.11 Dec 31 End of Q2
5. Select Topics
 - 5.1. Fund G MOUs
 - 5.2. Three-Year Plan
6. Upcoming Meetings and Events
 - CCCAOE Fall Conference, In-Person September 29, 2021 to October 1, 2021 in Rancho Mirage or Virtual October 12-14 and 19-21, 2021
 - CAEP Directors' Event, Virtual Event, September 20-24, 2021
 - CAEP TAP Summit, Virtual Event, October 26-28, 2021
 - CATESOL State Conference, Virtual Event, October 29-30, 2021 and November 5-6, 2021
 - CAEP TAP Webinars:
 - ✓ The Planning Mindset, Wednesday, September 1, 2021, 12:00pm – 1:30pm
 - ✓ Consortium Program Quality Self-Assessment, Wednesday, September 8, 2021, 12:00pm – 1:30pm

- ✓ Building Sustainable Collaborative Partnerships, Wednesday, September 15, 2021, 12:00pm – 1:30pm
- ✓ CAEP Program Evaluation 101, Friday, September 17, 2021, 12:00pm – 1:30pm
- ✓ Logic Modeling, Monday, September 27, 2021, 12:00pm – 1:30pm

7. Upcoming CAERC Meetings and Events

| Dates | Time | Event | Location |
|--------------|-------------|--|----------|
| Fri, Sept 10 | 1:00-2:30 | Marketing & Outreach Meeting | Online |
| Fri, Sept 10 | 2:30-4:00 | Director's Workgroup Meeting | Online |
| Thu, Sept 16 | 1:00-3:30 | CAERC Data & Accountability Meeting | Online |
| Fri, Sept 17 | 10:00-12:00 | CAERC Network of Transition Navigators | Online |
| Wed, Oct 6 | 1:00-2:00 | Monthly Consortium Business Meeting | Online |
| Wed, Oct 6 | 2:00-3:30 | Monthly Consortium Working Meeting | Online |
| Fri, Oct 15 | 1:00-2:30 | Reviewing Annual Plan | Online |
| Fri, Oct 15 | 2:30-4:00 | Director's Workgroup Meeting | Online |
| Thu, Oct 21 | 1:00-3:30 | CAERC Data & Accountability Meeting | Online |
| Fri, Oct 22 | 10:00-2:00 | CAERC Network of Transition Navigators | Online |

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm

Discussion:

- Three-Year Plan