



Meeting Minutes

May 5, 2021

➤ **Members & Partners Present:**

Angela Hatter, Sacramento City USD
Angela Rodriguez, San Juan USD
Bethany Ely, CAERC/Sacramento COE
Branka Marceta, CAERC/Sacramento COE
Brenda Avalos, Galt Joint UHSD
Casandra Issaka, Sacramento Public Library
David French, Center USD
David Rodriguez, Natomas USD
Gary Sutherland, El Dorado COE
Grace Sauser, Davis Joint USD
Dr. Jamey Nye, Los Rios CCD
Karen Malkiewicz, Elk Grove USD
Kelly Hunkins, Amador County USD
Kiu Chuong, CAERC/SCOE
Michelle O’Camb, SETA
Dr. Nancy Herota, CAERC/Sacramento COE
Patricia Black, CAERC/Sacramento COE
Renee Collins, Sacramento COE
Renee John, Valley Vision
Rhonda Balmain, Folsom Cordova USD
Richard Judge, San Juan USD
Shelley Tompkins, Center USD
Shirley Skadan-Smith, Alta CA Regional Center
Stephanie Groat, Washington USD
Tanya Praest, Twin Rivers USD

➤ **Welcome:** Branka Marceta, CAERC Director

The meeting started at 1:02 pm. Branka Marceta welcomed members and partners to the meeting. Roll call of members was taken. Eleven voting members were present at time of roll call (Davis, El Dorado COE, Elk Grove, Galt, Los Rios, Natomas, Sacramento City, Sacramento COE, San Juan, Twin Rivers, and Washington). Amador, Center, and Folsom-Cordova arrived after the roll call. This met the requirements of a quorum as stated in the Governance Plan. With a quorum established, CAERC business proceeded as usual.

Partners Alta CA Regional Center, Sacramento Public Library, SETA, and Valley Vision were also present for the meeting.

- Folsom-Cordova will host a drive-thru celebration on May 25, 2021 from 7:00pm to 8:00pm.
- El Dorado COE will host an in-person graduation on May 27, 2021 from 6:00pm to 7:00pm.
- Galt will have their graduates recognized during a board meeting via zoom.
- Center has no plans for a graduation ceremony this year.
- Natomas adult ed graduates will be graduating with their Discovery High School graduates. The graduation will be held at Sutter Health Park on June 8, 2021 starting at 11:00am.
- Charles A. Jones will host a graduation on June 23, 2021. They are currently working with the district to have it at the JFK High School stadium for CTE students only. Unfortunately, they will not be able to invite students from last year. Sacramento City USD is allowing only current graduates and they require adult ed to follow the same rule.
- Amador graduates will graduate with Ed Options students on June 2, 2021 at 7:00pm.
- Twin Rivers will host a graduation at the Foothill High School stadium on June 1, 2021 at 2:00pm. It will be socially distanced and only 2 guests are allowed from the same household per graduate.
- Davis will host an in-person graduation in the high school quad on June 7, 2021.

Re-opening Plans

- Elk Grove has teachers back on site, but no students yet. They are back to in-person instruction for some of their jail programs. They are still working on the details for restarting CTE programs.
- Sacramento City's academic and citizenship class started last week and their ESL classes restart tomorrow and Friday. All of their teachers are back in the classroom, but classes will remain small to accommodate for 6 feet of social distancing. They have purchased a Poly Studio to allow for concurrent learning to happen in their academic and ESL classes. Adults with developmental disabilities classes will restart beginning next week.
- Center only has 3 weeks left of the school year and almost everyone is still working virtually. Their para-educator class has been in-person for the last 5 weeks of the class. One of their para-educator students has already received a job offer with the district. Next year they have their classes set up for social distancing. They will be looking for a new ESL and ASE teacher. Shelly Tompkins announced that she will no longer be in her position with Center as of next week.
- Twin Rivers is still doing distance learning except for their students in their construction program. For next year OWL LABS systems have been purchased for their teachers. They sent out a survey to their students and only 50-60% of students want to come back to in person or hybrid. The OWL LABS systems will be used for the students that wish to remain in distance learning so they can be in the class at the same time as the in-person students.
- Folsom-Cordova has kept everything virtual this year. They sent out student's surveys and more than 50% would like to stay virtual for next year. Schedules are being worked on for next year with most classes being in person, but they will have online options for ESL and ASE.
- El Dorado COE has been operating in-person since the end of September and they will continue to do so. They are still delivering instructional packets to their jail programs, but they hope to go back to in-person instruction in the next month.

- San Juan has a handful of classes in-person. Currently they are gathering feedback from teachers on how they would like to come back next year (virtual, in-person, or hybrid).
- Galt has not determined what they will be doing next year. They have received feedback from ESL students that they would like to continue having classes online.
- Davis had hoped to have 1 ESL class in-person, but due to unforeseen circumstances that didn't happen. Their classes will remain virtual for the rest of the year, except for their in-person nursing program. For next year they are hoping to have in-person classes with the option of doing virtual or hybrid.
- Amador will be hosting an Instructional Assistant class right before school starts. It will be online or in-person. It includes all mandated training and first-aid/CPR.

➤ **Upcoming Meetings and Events**

- CATESOL Spring Conference, Virtual Event, May 7-8, 2021
- CASAS Summer Institute, June 17-18 & 22-23, 2021, Virtual Event
- CAEP TAP Webinars:
 - ✓ Three-year Consortium Planning Using the AEP Dashboard, Wednesday, May 5, 2021, 1:00-2:30 pm
 - ✓ Why Do My Date Reports Look Different: AEP Dashboard and CASAS TOPSpro Enterprise, Wednesday, May 12, 2021, 1:00-2:00 pm
 - ✓ What's it all About: CB 21, NRS Educational Functioning Levels, and Curriculum Alignment, Wednesday, May 19, 2021, 1:00-2:30 pm
 - ✓ California's Post-Pandemic Recovery – Deeper Dive, Friday, May 21, 2021, 12:00-1:30pm
 - ✓ CASAS Data Dive Series – Part III, Tuesday, May 25, 2021, 12:00-1:30pm

➤ **Upcoming CAERC Meetings**

- CAERC Budget Meeting, Friday, May 14, 2021, 1:00pm – 2:30pm, Online
- CAERC Director's Workgroup, Friday, May 14, 2021, 2:30pm – 4:00pm, Online
- CAERC Data & Accountability Workgroup Meeting, Thursday, May 20, 2021, 1:00pm – 3:30pm, Online
- CAERC Network of Transition Navigators, Friday, May 21, 2021, 10:00am – 2:00pm, Online
- CAERC Business Meeting, Wednesday, June 2, 2021, 1:00pm – 2:00pm, Online
- CAERC Working Meeting, Wednesday, June 2, 2021, 2:00pm – 3:30pm, Online
- CAERC Data & Accountability Workgroup Meeting, Thursday, June 10, 2021, 1:00pm – 3:30pm, Online
- CAERC 2021-22 Annual Planning, Friday, June 11, 2021, 1:00pm – 2:30pm, Online
- CAERC Director's Workgroup, Friday, June 11, 2021, 2:30pm – 4:00pm, Online
- CAERC Network of Transition Navigators, Friday, June 18, 2021, 10:00am – 12:00pm, Online

➤ **Other Items for Discussion or Distribution**

- Branka Marceta announced that effective July 31, 2021 she will be stepping down from her position as the CAERC Director. The reason for her departure is to focus her time and attention on her family. She has very much enjoyed her work and collaboration with everyone. Renee Collins has initiated the process for a new hire and the position will be posted on EdJoin soon.

- It is specified in the CAERC Fiscal and Budget Policy document and the original Strategic Plan that CAERC members are to take an active role, along with SCOE, in hiring CAERC staff. Rhonda Balmain is interested in helping with the paper screening and possibly the interview if she is available. Karen Malkiewicz will help with the interview if no one else is available, but she is retiring in August and feels like it should be someone who will be here next year. Stephanie Groat is also interested in helping out with the interview.

➤ **Public Comments**

- There were no public comments.

➤ **Adjournment**

- On a motion by Kelly Hunkins and seconded by Angela Hatter, the May 5, 2021 consortium meeting adjourned at 2:03 p.m. (17 in favor, 0 against).