



## AGENDA

Date: October 14, 2020  
Time: Business Meeting: 1:00 pm – 2:00 pm  
Working Meeting: 2:00 pm – 3:30 pm  
Location: online: <https://otan.zoom.us/j/95198116293>

### BUSINESS MEETING

1. Welcome and Introductions
2. Approval of October 14, 2020 Agenda
3. Approval of September 2, 2020 Meeting Minutes
4. California Adult Education Program Updates and Deliverables
  - 4.1 Oct 30 20/21 Member Program Year Budget and Work Plan certified by Consortia in NOVA
  - 4.2 Oct 31 Student data due in TOPSPro (Q1)
  - 4.3 Dec 1 July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
  - 4.4 Dec 1 19/20 & 20/21 member expense report due in NOVA (Q1)
  - 4.5 Dec 31 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q1)
  - 4.6 Dec 31 End of Q2
  - 4.7 Jan 31 Student Data due in TOPSPro (Q2)
5. Select Topics
  - 5.1. Fact sheets: Amador County USD Adult Education and Center JUSD Adult Education
  - 5.2. Share out after 10/5 CAEP Consortia Leads event
  - 5.3. CALPRO's Success for All Learners through Equity
6. Upcoming Meetings and Events
  - CAEP TAP Summit, October 26-29, 2020, virtual event
  - CAEP TAP Webinars:
    - ✓ CAEP Data Submission Guidelines – Data Submission Wizard. Wednesday, October 14, 2020, 1:00-3:00 pm

7. Upcoming CAERC Meetings and Events

<b>Dates</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
Thu, Oct 15	1:00-3:30	CAERC Data & Accountability Meeting	online
Fri, Oct 16	1:00-2:30	CAERC Annual Plan Review – canceled for Sacramento County CalWORKs meeting	online
Fri, Oct 16	2:30-4:00	Director's Workgroup Meeting	online
Fri, Oct 23	10:00-2:00	CAERC Network of Transition Navigators	online
Wed, Nov 4	1:00-2:00	Monthly Consortium Business Meeting	online
Wed, Nov 4	2:00-3:30	Monthly Consortium Working Meeting	online
Fri, Nov 13	1:00-2:30	CAERC WIOA Title II/AEFLA Network Meeting	online
Fri, Nov 13	2:30-4:00	Director's Workgroup Meeting	online
Thu, Nov 19	1:00-3:30	CAERC Data & Accountability Meeting	online
Fri, Nov 20	10:00-2:00	CAERC Network of Transition Navigators	online

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

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WORKING MEETING, 2:00 pm – 3:30 pm

Presentations and Discussion:

- Topic: CAEP/CAERC program areas and COVID-19 disruption