



## AGENDA

Date: October 2, 2019  
Time: Business Meeting: 1:00 pm – 2:00 pm  
Working Meeting: 2:00 pm – 3:30 pm  
Location: Sacramento County Office of Education, Board Room  
10474 Mather Blvd. Mather, CA 95655

### BUSINESS MEETING

1. Welcome and Introductions
2. Approval of October 2, 2019 Agenda
3. Approval of September 4, 2019 CAERC Meeting Minutes
4. California Adult Education Program Updates and Deliverables
  - 4.1 MOUs and Award Letters for 19/20, CAERC Fund E
  - 4.2 Sep 30 19/20 Member Program Year Budget and Work Plan submitted by members in NOVA
  - 4.3 Oct 30 19/20 Member Program Year Budget and Work Plan certified by Consortium in NOVA
  - 4.4 Oct 31 Student Data (Q1) in TOPSPro
  - 4.5 Dec 1 July 1, 2018 to June 30, 2019 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
  - 4.6 Dec 1 18/19 and 19/20 Member Expense Report (Q1) submitted by members in NOVA
  - 4.7 Dec 31 18/19 and 19/20 Member Expense Report (Q1) certified by Consortium in NOVA
  - 4.8 Dec 31 End of Q2
  - 4.9 Jan 31 Student Data (Q2) in TOPSPro
5. Select Topics
  - 5.1. Fact sheet by Sacramento City Unified School District: Adult Education
  - 5.2. Fact sheet by Elk Grove Unified School District: Elk Grove Adult and Community Education
  - 5.3. Network of Transition Navigators
6. Upcoming Meetings and Events
  - CATESOL Annual Conference, October 3-6, 2019, San Jose

- CAEP Data and Accountability Road Show, Thursday, October 10, 2019, 9:00 am to 12:00 pm, SCOE, Mather Room
- CCCAOE Fall Conference, October 16-18, 2019, Rancho Mirage
- CAEP Summit, October 29-30, 2019, Garden Grove
- ACSA Leadership Summit, November 7-9, 2019, San Francisco
- CAEAA Conference, January 29-31, 2020, Sacramento
- EL Civics Conference North, February 7, 2020, Sacramento
- CAEP TAP Webinars:
  - ✓ Census 2020 Webinar: Preparing Your Adult Education Program, Participants and Community, Friday, October 11, 2019, 11:00 pm-12:00 pm [hosted by National Coalition for Literacy]

## 7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Fri, Oct 4	2:30-4:00	Director's Workgroup Meeting	Online in Zoom
Thu, Oct 17	1:00-3:30	CAERC Data and Accountability Workgroup Meeting	SCOE, DPMEC, Computer Lab
Wed, Nov 13	1:00-2:00	Monthly Consortium Business Meeting	SCOE, DPMEC, Room C
Wed, Nov 13	2:00-3:30	Monthly Consortium Working Meeting	SCOE, DPMEC, Room C
Fri, Nov 15	1:00-2:30	WIOA Title II/AEFLA Network Meeting	SCOE, DPMEC, Board Room
Fri, Nov 15	2:30-4:00	Director's Workgroup Meeting	SCOE, DPMEC, Board Room
Thu, Nov 21	1:00-3:30	CAERC Data and Accountability Workgroup Meeting	SCOE, DPMEC, Library Meeting Room
Fri, Oct 25	TDB	Network of Transition Navigators attending Folsom Lake College High School Counselors Conference	FLC EL Dorado Center

## 8. Other Items for Discussion or Distribution

## 9. Public Comment

## 10. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm

Presentations and Discussion:

- Regional Partner and Community Resource: Sacramento Public Library