



AGENDA

Date: February 5, 2020
Time: Business Meeting: 1:00 pm – 2:00 pm
Working Meeting: 2:00 pm – 3:30 pm
Location: Sacramento County Office of Education, SCOE Conference Center - Rooms X/Z
10474 Mather Blvd. Mather, CA 95655

BUSINESS MEETING

1. Welcome and Introductions
2. Approval of February 5, 2020 Agenda
3. Approval of January 8, 2020 Meeting Minutes
4. California Adult Education Program Updates and Deliverables
 - 4.1 Jan 31 Student Data (Q2) in TOPSPro
 - 4.2 Jan 31 18/19 and 19/20 Member Expense Report due to CAERC (Q2) – Close out Fund D
 - 4.3 Feb 28 Preliminary allocations for 2020-21 and 2021-22 released by this date
 - 4.4 Mar 1 Close out of 17/18 Member Funds due in NOVA
 - 4.5 Mar 1 18/19 and 19/20 Member Expense Report due in NOVA (Q2) – CAERC deadline Jan 31
 - 4.6 Mar 31 18/19 and 19/20 Member Expense Report certified by Consortia by NOVA (Q2)
 - 4.8 Mar 31 Close out of 17/18 funds in NOVA certified by Consortia in NOVA
 - 4.9 Apr 30 Student Data due in TOPSPro (Q3)
5. Select Topics
 - 5.1. Fact sheet by Davis Joint Unified School District: Davis Adult & Community Education
 - 5.2. Fact sheet by Natomas Unified School District: Adult Education
 - 5.3. CAERC Marketing and Outreach Update
6. Upcoming Meetings and Events
 - EL Civics Conference North, February 7, 2020, Sacramento
 - OTAN's Technology and Distance Learning Symposium, March 6-7, 2020, Sacramento
 - California Consortium for Independent Study Spring Conference, February 5-7, 2020, Rohnert Park

- California Community College Association for Occupational Education [CCCAOE] Spring Conference, March 9-13, 2019, Sacramento
- Coalition on Adult Basic Education [COABE] Conference, April 5-8, 2020, Baltimore, MD
- California Council for Adult Education [CCAEE] State Conference, April 23-25, 2020, Sacramento
- Comprehensive Adult Student Assessment Systems [CASAS] Summer Institute, June 23-25, 2020, Orange County

7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Fri, Feb 7	1:00-2:30	CAERC Budget Meeting	SCOE, DPMEC, Mather Room
Fri, Feb 7	2:30-4:00	Director's Workgroup Meeting	SCOE, DPMEC, Mather Room
Fri, Feb 13	8:00-4:00	Network of Transition Navigators at CTE Counselor Conference	DoubleTree Hotel, Sacramento
Thu, Feb 20	1:00-3:30	CAERC Data and Accountability Workgroup Meeting	SCOE, DPMEC, Library Meeting Room
Fri, Feb 21	10:00-4:00	Network of Transition Navigators meeting	SCOE, DPMEC, Room C
Wed, Mar 4	1:00-2:00	Monthly Consortium Business Meeting	SCOE, DPMEC, Mather Room
Wed, Mar 4	2:00-3:30	Monthly Consortium Working Meeting	SCOE, DPMEC, Mather Room
Fri, Mar 6	2:30-4:00	Director's Workgroup Meeting	Online meeting
Thu, Mar 19	1:00-3:30	CAERC Data and Accountability Workgroup Meeting	SCOE, DPMEC, Room C

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm

Presentations and Discussion:

- Topic: CAERC CTE Endorsment Process, Community Education