



AGENDA

Date: September 2, 2020
Time: Business Meeting: 1:00 pm – 2:00 pm
Working Meeting: 2:00 pm – 3:30 pm
Location: online: <https://otan.zoom.us/j/95198116293>

BUSINESS MEETING

1. Welcome and Introductions
2. Approval of September 2, 2020 Agenda
3. Approval of August 5, 2020 Meeting Minutes
4. California Adult Education Program Updates and Deliverables
 - 4.1 Sep 1 18/19 and 19/20 Member Expense Report due in NOVA (Q4)
 - 4.2 Sep 1 July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (estimates only) in NOVA
 - 4.3 Sep 30 20/21 Member Program Year Budget and Work Plan due in NOVA
 - 4.4 Oct 30 20/21 Member Program Year Budget and Work Plan certified by Consortia in NOVA
 - 4.5 Oct 31 Student data due in TOPSPRO (Q1)
 - 4.6 Dec 1 July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
5. Select Topics
 - 5.1. Starting the school year
6. Upcoming Meetings and Events
 - CCCAOE Fall Conference, September 30 – October 2, 2019, virtual event
 - CAEP TAP Consortia Leads and Members Event, October 5, 2020, virtual event
 - CATESOL Annual Conference, October 8-11, 2020, virtual event
 - CAEP TAP Summit, October 26-29, 2020, virtual event
 - CAEP TAP Webinars:
 - ✓ TOPSPRO Enterprise (TE) Basics. Wednesday, September 2, 2021, 10:00-11:30 am
 - ✓ Generating Reports using TOPSPRO Enterprise, Wednesday, September 9, 2020, 1:00-2:30 pm

- ✓ CAEP Accountability Basics, Tuesday, September 15, 2020, 1:00-2:30 pm
- ✓ CAEP Accountability – Deeper Dive, Tuesday, September 22, 2020, 1:00-2:30 pm

7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Fri, Sep 11	1:00-2:30	CAERC Marketing and Outreach Meeting	online
Fri, Sep 11	2:30-4:00	Director's Workgroup Meeting	online
Thu, Sep 17	1:00-3:30	CAERC Data & Accountability Meeting	online
Fri, Sep 25	10:00-2:00	CAERC Network of Transition Navigators	online
Wed, Oct 14	1:00-2:00	Monthly Consortium Business Meeting	online
Wed, Oct 14	2:00-3:30	Monthly Consortium Working Meeting	online
Thu, Oct 15	1:00-3:30	CAERC Data & Accountability Meeting	online
Fri, Oct 16	1:00-2:30	CAERC Annual Plan Review	online
Fri, Oct 16	2:30-4:00	Director's Workgroup Meeting	online
Fri, Oct 23	10:00-2:00	CAERC Network of Transition Navigators	online

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm

Presentations and Discussion:

- Topic: Classes and Program Areas CAERC members are planning to offer in 2020-21