



# Capital Adult Education Regional Consortium

## Meeting Minutes

March 1, 2017

➤ **Members & Partners Present:**

Al Rogers, Sacramento County Office of Education  
Alejandro Ramos, Washington USD  
Angela Hatter, Sacramento City USD  
Bethany Ely, CAERC  
Brett Watson, Amador USD  
Butch Wagner, Amador USD  
Charlie Linebarger, Folsom Cordova USD  
Cindy Le, Alta California Regional Center  
Connie Lee, CAERC  
Darrell Parsons, CRANE  
David W. Gordon, CAERC, SCOE  
Denyse Curtright, CA Department of Developmental Services  
Ernestina Madriles, Sacramento ESL  
Gary Sutherland, El Dorado COE  
Grace Sauser, Davis Joint USD  
Greg McCormac, Cosumnes River College  
Holly Clark, CAERC  
Jackie White, Twin Rivers USD  
Jamey Nye, Los Rios CCD  
Joyce Hinkson, Sacramento COE  
Julia Jolly, Sacramento City College  
Karen Malkiewicz, Elk Grove USD  
Keven McDonald, Natomas USD  
Kiu Chuong, CAERC  
Lisa Pettis, Galt Joint UHSD  
Lynn Bartlett, San Juan USD  
Renee Collins, Washington USD  
Sarita Mehtani, CA Department of Corrects & Rehabilitation  
Shelley Tomkins, Center Joint USD  
Sue Lorimer, CAERC, Los Rios CCD  
Sue Lytle Gilmore, Sacramento City USD  
Susanna Munzell, Sacramento ESL  
Tammy Montgomery, American River College  
Wilda Benamati, CA Department of Developmental Services

- **Welcome:** Sue Lorimer, Deputy Chancellor, Los Rios Community College District

Members and Partners introduced themselves and were welcomed by Sue Lorimer.

Roll call of members was taken. 13 members were present at time of roll call (Amador, Davis, El Dorado COE, Elk Grove, Folsom Cordova, Galt, Los Rios, Natomas, Sacramento City, Sacramento COE, San Juan, Twin Rivers and Washington) which met the requirements of a quorum as stated in the Governance Plan. With a quorum established, CAERC business proceeded as usual. Center Joint USD submitted its vote electronically.

- **Approval of February 8, 2017 Meeting Minutes**

- Minutes from the February 8, 2017 Consortium Meeting were reviewed.
- Charlie Linebarger requested the minutes reflect the meeting was hosted by Washington USD. The minutes will be amended to include this addition.
- On a motion by Charlie Linebarger and seconded by Sue Lytle Gilmore, the amended February 8, 2017 minutes were approved. (17 yeas, 0 neas)
- Approved February 8<sup>th</sup> minutes will be posted on the CAERC website at [www.caerc.org](http://www.caerc.org).

- **AEBG Updates and Deliverables**

- 17/18 Preliminary Allocations
  - Allocations for 2017/18 were posted by the AEBG Office on February 28, 2017. CAERC's allocation amount is \$11,128,458.
- AEBG 2017 Strategic Planning
  - The PowerPoint from the February 20, 2017 AEBG webinar was reviewed.
  - Members and partners are encouraged to watch the complete archived webinar, AEBG Leadership Perspective, by accessing the AEBG website <http://aebg.cccco.edu/Events/AEBG-Webinar-Series>
- Consortium Fiscal Administration Declaration (CFAD)
  - The Budget Workgroup met on February 17<sup>th</sup> to review the Consortium Fiscal Administration Declaration (CFAD) and to finalize recommendations for the CAERC 2017-18 Budget. Workgroup participants reviewed the CFAD, developed responses for each question, and finalized the workgroup's recommendations for the 2017-18 budget including updating member total allocations for 2015-16 and 2016-17.
  - On a motion by Sue Lytle Gilmore and seconded by Charlie Linebarger, the CFAD was approved unanimously.
- AEBG Regional Training
  - The AEBG Regional Training will be held at SCOE on March 16, 2017 at the Conference Center, Room X. Leads can register at [www.casas.org](http://www.casas.org).
  - The afternoon session will be held at Folsom Cordova and is for new data managers.

- **Align Capital Region**

- Brian Bedford, CEO of Align Capital Region (ACR) presented at CAERC's Annual Planning Summit in June 2016.
- Many CAERC members attended the ARC Orientation on February 15, 2017.
- ACR is deploying an operating system to improve how business, education, and community partners advance outcomes and economic prosperity in the region.
- ACR long term regional outcomes include college readiness, educational attainment, career readiness and community vitality.
- David W. Gordon shared about ARC's mission, structure, and progress. Adult education stakeholders were invited to participate in the regional effort.

➤ **CLASP Survey: AEBG Implementation**

- The Center for Law and Social Policy (CLASP) is following up with lead contacts from each AEBG consortium on last year's AEBG Implementation survey.
- Members and partners worked individually then in small groups to discuss and answer the survey questions. The goal was to collaboratively identify the consortium's implementation status and needs of the region.

➤ **Enhancing Partnerships: California Department of Corrections and Rehabilitation**

- On February 15, 2017, several members met with Angela Kent of CDCR and the Division of Adult Parole Operations.
- The purpose of the meeting was to enhance knowledge about adult education opportunities for the reentry population.
- Members were introduced to innovative strategies CDCR is implementing for inreach events and reentry support. There are additional opportunities for CAERC to partner and collaborate with CDCR. CAERC will explore professional development opportunities to continue to support the adult educators in probation, jail facilities and correctional facilities.
- A Long Term Offender Resource Fair is being held on March 10<sup>th</sup> from 10 am – 2 pm at the California State Prison, Sacramento.
- The Corrections Roundtable will be reconvened to explore how CAERC can provide adult education opportunities for the reentry population. A goal of the Roundtable will be to develop recommendations and propose them to the consortium at the Annual Planning Summit on June 22-23, 2017.

➤ **Upcoming Meeting and Events**

- There will not be a consortium meeting in April due to varied spring breaks. The next monthly meeting will be May 10, 2017.
- CAERC's Annual Planning Summit will be held on June 22-23, 2017 for members.

➤ **Other Items for Discussion or Distribution**

- Jamey Nye and Charlie Linebarger would like to discuss CTE credentialing and the current shortage of teachers that make staffing CTE programs difficult. This item will be held until the May meeting when Louise Stymeist can address the CTE credentialing. Charlie stressed that credentialing is the second part of the problem. The first part is finding the candidates.
- Prop 51 was added to the agenda by Darrell Parsons. Prop 51 Facilities Funding is the next generation of Prop 1D. CDE has stated that adult education can co-facilitate/cohabitat. Regulations are still being worked out. They hope to have answers by spring.
- Alta California Regional Center was added to the agenda by Cindy Le. Alta is hosting a Resource Fair on Tuesday, April 25<sup>th</sup> from 10 am – 1 pm at the Sacramento location. It is a great opportunity for members and partners to come share information about programs offered. A flyer was distributed.

➤ **Public Comments**

- There were no public comments.