



Capital Adult Education Regional Consortium

Meeting Minutes April 17, 2015

➤ **Members & Partners Present:**

Alejandro Ramos, Principal, Washington USD
Alyson Collier, Program Coordinator, Center Joint USD
Butch Wagner, Principal, Amador COE
Charlie Linebarger, Principal, Folsom Cordova USD
Connie Lee, CAERC Director, Sacramento COE
Grace Sauser, Principal, Davis Joint USD
Holly Clark, CAERC Administrative Assistant, Sacramento COE
James Woods, Director, El Dorado COE
Dr. Jamey Nye, Associate Vice Chancellor of Instruction, Los Rios Community College District
John Fleischman, CAERC Co-Chair, Assistant Superintendent, Sacramento COE
Dr. Joyce Hinkson, Director, Outreach and Technical Assistance Network
Ken Vanderford, Adult Education Administrator, Natomas USD
Lynn Bartlett, Principal, Sunrise Tech Center, San Juan USD
Maria Rosado, California Human Development
Dr. Matt Perry, Assistant Superintendent, CRANE
Maysua Chervunkong, Workforce Development Analyst, SETA
Mia Funk, Director, Career Technical Education, San Juan USD
Michele Socik, California Human Development
Renee Collins, Director of CTE, Washington USD
Dr. Sue Lorimer, CAERC Co-Chair, Vice Chancellor, Education and Technology, Los Rios Community College District
Dr. Susan Lytle Gilmore, Director, Adult Education, Sacramento City USD
Dr. Tina Tranzor, Natomas USD
Wilda Benamati, California Department of Developmental Services

➤ **Welcome:** Sue Lorimer, Ed.D., Vice Chancellor of Education and Technology John Fleischman, Assistant Superintendent of Technology Services

Members and Partners introduced themselves and were welcomed by Sue L.

➤ **Approval of March 4, 2015 Meeting Minutes**

- Minutes from the March 4, 2015 Member/Partner Meeting were reviewed.
- On a motion by Sue Gilmore and seconded by Charlie Linebarger, the March minutes were approved. Motion carried unanimously.
- Approved March 4th minutes will be posted on the CAERC website at www.capitaladulthood.org.

➤ **AB 86 and Legislative Updates and Information Items**

- *A Legislative Updates and Information Items* handout was distributed and reviewed.
- There were two key hearings in March: the California Legislature Joint Informational Hearing on March 11, 2015 and the Assembly Budget Subcommittee No. 2 on Education Finance on March 24, 2015. The key summary points from those hearings are:
 - \$500 million in funding is being fully supported.
 - Allocation boards will be created to spend funds. There may be some revisions to this item in the Governor's May Budget Revision.
 - For 2015-16 new Adult Education Grant funds would be allocated first to Maintenance of Effort (in the amount estimated to be \$300 TO \$350 million).
 - Requirement for annual consortia plans and annual report by the Superintendent and Chancellor.
- The LAO has made the following recommendations:
 - Consider ways to better integrate other adult education funding.
 - Require Superintendent and Chancellor to provide annual allocation plan.
 - Set clearer direction for allocation boards or make board advisory to consortia.
 - Maintain annual expenditure and outcome reports.
 - Require Superintendent and Chancellor to work with CA WIB to align assessment instruments, performance metrics and improve data sharing.
- The Legislative Staff has made the following Recommendations:
 - The proposed governance structure may create too much bureaucracy and not enough accountability (consortia for planning; board for funding).
 - Creating a local fiscal agent may not be the most efficient way to distribute funding (could create problems with fund distribution).
 - Governor's proposal is silent on several major issues (assessment and learner tracking).
 - Annual planning process may add unnecessary uncertainty (consider multiyear plans).
 - Eliminating services for adults in correctional facilities is problematic (consider separate funding stream so that correctional education doesn't need to compete).
- Federal Workforce Innovation and Opportunity Act Proposed Rules
 - On April 2nd the Department of Education Released five notices of proposed rulemaking (NPRM).
 - The AEFLA Title II NPRM is available online at <https://rederalregister.gov/a/2015-05540>. Comments can be submitted through June 16, 2015.
- Proposed State Legislation
 - AB 1112 – Assembly Member Lopez
 - “This bill would additionally require the plan to better provide adults in the region with parenting education, including, but not necessarily limited to, parent cooperative preschools and classes in child growth and development and parent-child relationships, and family literacy education, as specified.”
 - Budget Bill AB 103 and SB 69
 - Governor Proposes \$29 million to augment apprenticeship programs
 - \$14 million for existing apprenticeships.
 - \$15 million to create new apprenticeship programs.
 - LAO assessment and Recommendation.
 - Apprenticeships categorical program is inconsistent with coordinated work approach.
 - Consider folding apprenticeships funds into Adult Education Block Grant.
- Other Information Items
 - On April 3, 2015 the CDE appointed Christian Nelson as the new administrator for

the Adult Education Office.

- A new publication has been released – *Learning for Life: The Opportunity for Technology to Transform Adult Education* by the Joyce Foundation. The report is available at: <http://goo.gl/o70X7z>

➤ **Expenditure and Invoicing Update**

- The AB 86 Planning Funds have been extended into the 2015-16 fiscal year. Local consortiums can extend expenditures through December 31, 2015.
- Any consortia wishing to receive an extension was required to submit an application for extension. CAERC submitted the application to extend the remaining \$145,000.
- Remaining monies must be spent to implement items in the region's plan.
- *Objective 1: Promote community with monthly, consortium-wide meetings and expand adult education course offerings in the region based on analysis of regional data to align implementation and expansion, and Objective 2: Develop and refine regional plan to align courses and streamline pathways* have been identified as the two objectives the remaining \$145,000 will be spent for implementation.
- Workgroups will be needed for Objective 1 and Objective 2. Recruitment of workgroup members will take place in August/September.
- Member invoices are due to Los Rios by May 31st. For assistance, contact Irina Bachinsky, bachini@losrios.edu.

➤ **Selection of CAERC Fiscal Agent**

- Los Rios is the current fiscal agent. The wording in the Governor's proposed budget in January states the fiscal agent can be a K-12 District, a Community College District, or a County Office of Education. Los Rios still plans to participate but will not be the fiscal agent going forward.
- Los Rios will continue to be the fiscal agent through the grant extension.
- Any organization wishing to be fiscal agent had to submit a Letter of Interest by April 15, 2015.
- The Consortium must do due-diligence in the selection of the fiscal agent. CAERC agreed to request a proposal from any organization interested in being fiscal agent. The only agency who has submitted a Letter of Interest is SCOE. Although SCOE is the only one who has submitted, they must still prepare a proposal for review by CAERC members and partners.
- A draft proposal template was reviewed with the information that potential fiscal agents should include in their proposals. Members reviewed and voted that the information on the draft template provided should be included in the fiscal agent proposals. The vote carried unanimously.
- The proposal is due May 1, 2015. It will be emailed to the consortium members May 4, 2015 and a vote will be held at the May 6, 2015 meeting.

➤ **Consortium Coordination**

- Los Rios is the fiscal agent and the consortium agreed that SCOE would help run the daily coordination of CAERC during the grant period.
- A discussion was held regarding the coordination of CAERC going forward and any other possible options the consortium would like to explore.
- CAERC members and partners are very pleased with the current co-chairs and project staff and agreed it should remain the same.

➤ **AB 86 Implementation Survey**

- The consortium collaboratively developed responses for the AB 86 Implementation Survey.

➤ **Adult Education Panel in June**

- This item was held until the May meeting.